

21<sup>st</sup> January, 2015

The Secretary,  
Federal Capital Territory Administration (Education Secretariat),  
Area 11, Garki,  
Abuja.



Dear Sir,

FREEDOM OF INFORMATION (FOI) REQUEST FOR LIST OF ALL THE CONTRACTS AWARDED BY THE FEDERAL CAPITAL TERRITORY ADMINISTRATION (EDUCATION SECRETARIAT) IN THE YEAR 2014 AND THE PROCUREMENT PLAN WITHIN ITS APPROVAL THRESHOLD FOR THE YEAR 2015

On behalf of Public Private Development Centre (PPDC), we write pursuant to the provisions of the Freedom of Information Act, 2011 to specifically request for the following:

1. A list of all the contracts and their values awarded by Federal Capital Territory Administration (Education Secretariat) in the year 2014.
2. A copy of the Federal Capital Territory Administration (Education Secretariat) Procurement plan within its approval threshold for the year 2015.

We would appreciate it if the documents can be made available to us promptly but in any event, not later than 7 days from the date of receipt of this application, as is required by the Freedom of information Act, 2011.

Should you require any clarification regarding this application, do not hesitate to contact us at this phone number(s): *08029455583, 07066618896* or via mail: *ppdc@procurementmonitor.org*

Thank you.

Yours sincerely,

SEEMBER NYAGER

Chief Executive Officer,  
Public and Private Development centre (PPDC)